

Oklahoma City Public Schools

DRILL SCHEDULE 2017 - 2018

Drills are required to be reported to the Oklahoma School Security Institute (OSSI) using the following link:
https://www.ok.gov/schoolsecurity/DRILL_REPORTING/

Maintain a completed copy of this drill schedule with your Site-specific Emergency Response Plan (ERP)

Submit a completed copy of your Site-Specific ERP to OKCPS Emergency Manager, Brandi Farris, by October 15, 2017:
bnfarris@okcps.org

Drill Type	Requirement	Date Completed	Date Reported
FALL SEMESTER 2017			
August			
Fire Drill #1	"Within first 10 days of each semester." International Fire Code (August 1 – August 11)		
Security Drill #1 (Lockdown)	"Within first 15 days of each semester." OK State Law (August 1 – August 15)		
September			
Tornado Drill #1	"During the month of September." OK State Law		
October			
Security Drill #2 (Lockout), Morning	"Different time of day than the previous security Drill." OK State Law		
Site-Specific ERP submission	"Site-specific Emergency Response Plan submission" to OKCPS Emergency Manager. OK State Law (October 15, 2017)		
November			
Fire Drill #2	Two per semester according to OKC Fire Marshall		
December			
Site-Specific Hazard	Additional drill based on hazards, chosen by site, required by state law		
Spring Semester 2018			
January			
Fire Drill #3	"Within first 10 days of each semester." International Fire Code (January 4 – January 14)		
Security Drill #3 (Lockdown)	"Within first 15 days of each semester." OK State Law (January 4 – January 18)		
February			
Security Drill #4 (Lockout) Afternoon	"Different time of day than the first security Drill." OK State Law		
March			
Tornado Drill #2	"During the month of March." OK State Law		
April			
Fire Drill #4	Two per semester according to OKC Fire Marshall		
May			
Site-Specific Hazard	Additional drill based on hazards, required by OK State Law		

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Site Specific Hazard

An additional drill is required each semester based on site-specific hazards which can be identified by conducting a risk and vulnerability assessment found in your school's Emergency Response Plan.



EVACUATE

Fire Drill

An evacuation of all facility / building / school occupants to a designated outside assembly area. A complete accountability of all occupants will be conducted.



SHELTER

Tornado Drill

The relocation of all facility/building/school occupants to a designated inside best available area of refuge. A complete accountability of all occupants will be conducted.



LOCKOUT

LOCKOUT CONDITION

Lockout is called when there is a threat or hazard outside of the school building. A complete accountability of all occupants will be conducted.



LOCKDOWN

LOCKDOWN CONDITION

Lockdown is called when there is a threat or hazard inside the school building. A complete accountability of all occupants will be conducted.

For assistance contact OKCPS Emergency Manager:

Brandi Farris

(O) 405-587-1080

(C) 405-443-8701

bnfarris@okcps.org

In Accordance:

I Luv U Guys Foundation: Standard Response Protocols: <http://iloveguys.org/>

Oklahoma City Public Schools Emergency Operations Plan

International Fire Code

Oklahoma Statutes Title 63: Section 681 (§63-681. School buildings)

Oklahoma Statutes Title 70: Section 5 (§70-5-148. Security drills)

Oklahoma Statutes Title 70: Section 5 (§70-5-149. School safety drills)